

# Hometown Thursday Nights

## 2023 Hometown Thursday Nights Vendor Application

Please complete all components of this form to apply for a booth at Hometown Thursday Nights (HTN) so that we may serve you as well as possible. This year's event runs June 8-July 27<sup>th</sup> (8 events).

- **Food Vendors**- Food Vendors will be limited to a total of 10 and you will have exclusivity on one item. (Popcorn, Pulled Pork, Burritos, Pizza, etc.) \$50.00 fee for a single space covers all 8 weeks. Each food vendor must have a valid South Dakota Sales Tax License, a Certificate of Liability from your insurance company naming Hometown Thursday Nights as indemnified, and a valid South Dakota Department of Health Food Service License and Inspection. Please include those with your application. You are also required to haul out your garbage. Bring your own trash cans and bags. Some electricity service is available. Bring your own drop cords.
- **Retail Vendors** are \$50.00 fee for a single space for all 8 weeks. Electrical space is limited so it will be a first come first serve basis. You must supply your own drop cords. Each retail vendor must have a valid South Dakota State Tax License, and a Certificate of Liability from your insurance company naming Hometown Thursday Nights as indemnified. You are also required to haul out your garbage- bring your own trash cans and bags.
- **Non-Profit Non-Food Vendors** are FREE for a single space for all 8 weeks. Electrical is available upon request and will be a first come first serve basis. If you need electrical, bring your own drop cord. Each non-profit vendor must have a valid South Dakota Sales Tax License, and a Certificate of Liability from your insurance company naming Hometown Thursday Nights as indemnified. You are also required to haul out your garbage- bring your own trash cans and bags.

### Hometown Thursday Nights - Terms and Conditions:

- If you cannot commit to the entire season, booth space for individual weeks will be as space is available and electricity is not available for weekly rentals unless there are openings.
- No Refunds / No Rain Dates
- We reserve the right to limit the number of Retail Vendors and also reserve the right to limit duplications of the number of vendors in a particular category. HTN Coordinators may choose to deny a vendor based on appropriateness of products.
- **Setup begins at 5:00pm** each Thursday night and table or tents are not provided. The event will be advertised from 6:30 pm to 9:30 pm. If you are set up by 5:30 you can start serving/selling then. **All vendor vehicles must be moved from the park area to the parking lot or street by 6:00 p.m.**
- **Bringing your vehicle in for early tear down is NOT ALLOWED.** Bring enough of your product and help to be able to stay until 9:30 pm when booth tear down begins. If you do need to leave early, you must hand carry your items out of the vendor area. We anticipate much larger crowds and vehicles will not be allowed into the park area until the music has completed for the evening. Any vendor bringing a vehicle into the park area will not be allowed to return and they will forfeit their vendor fee. The safety of our patrons should be the concern of vendors and organizer alike, so your cooperation is mandatory.
- Vendors will abide by the pre-determined layout, and requests for different placement will NOT be accommodated.
- Participants are responsible for the set-up and clean-up of their booths. Participants cannot impair other booths (i.e. sign or display blockage). Vendors will not be allowed to move booth locations once a booth has been assigned. NO Exceptions. This is a summer event held in the park. Plan accordingly.
- No pets will be allowed at Hometown Thursday Nights.
- Vendors keep all profits from their booths. No other royalty or percentage fees are charged other than booth rental.
- Returned Checks will incur an additional \$40.00 NSF Check Fee.

# Hometown Thursday Nights

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Contact Name \_\_\_\_\_

Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

**What are you selling? Please describe the product(s). If it is food, list each item that you plan to sell.**

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## Vendor Fees:

Food Booth Space \$50 \_\_\_\_\_ Retail Booth Space \$50.00 \_\_\_\_\_

Non-Profit Vendor No Charge \_\_\_\_\_ (approved by the HTN committee)

*I have included a check or money order for the above items for the **2023** Hometown Thursday Nights. I have read and understand the terms and conditions of the event. Your payment will not be processed until you have been awarded a spot.*

**Please make checks payable to:** Hometown Thursday Nights

Total Enclosed \$ \_\_\_\_\_

Vendor Signature: \_\_\_\_\_

**Mail Completed form and check  
order to:**

**For further information, or questions: or money  
email: [darla@pummelassoc.com](mailto:darla@pummelassoc.com)**

**Hometown Thursday Nights**

**821 Lawrence St.**

**Belle Fourche, SD 57717**